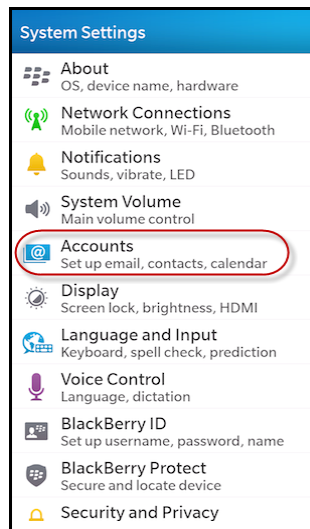


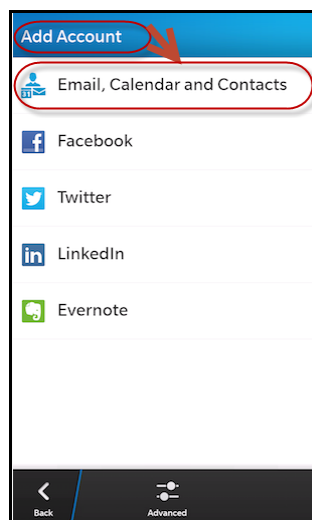
## How Configure Blackberry 10 Series for Office 365

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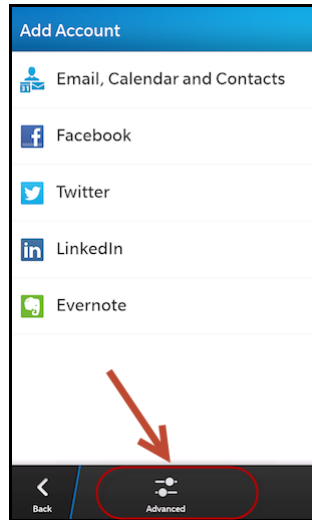
Go to Settings from the Home Screen.



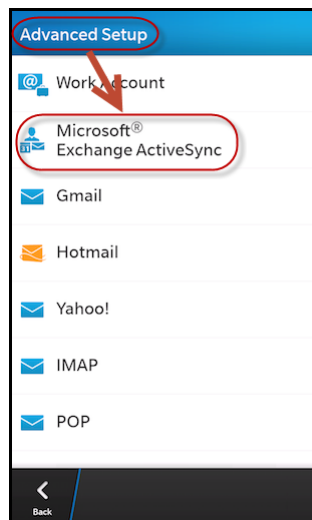
Choose Accounts option.



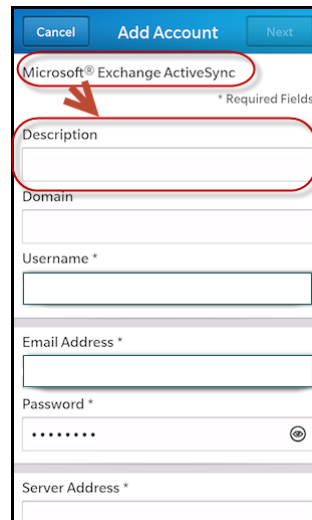
Then select Add Account option .  
Choose Email, Contacts and Calendar.



Choose Advanced icon.

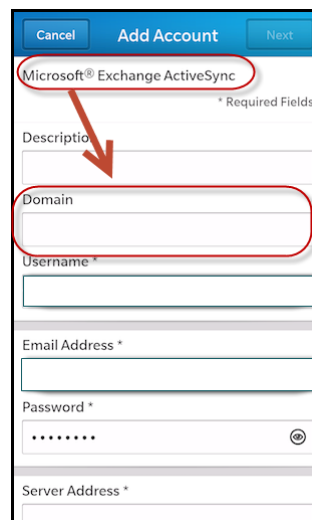


Choose Microsoft Exchange ActiveSync.



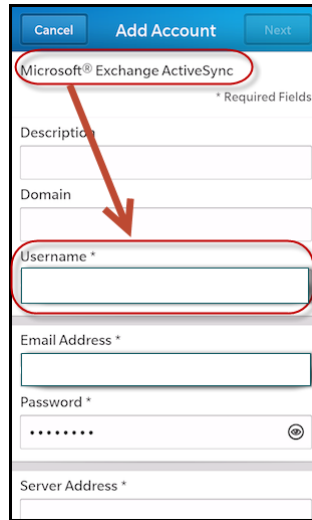
The screenshot shows the 'Add Account' screen with the 'Microsoft Exchange ActiveSync' option selected. A red circle highlights the option, and a red arrow points to the 'Description' field, which is also circled in red. Other fields include 'Domain', 'Username \*', 'Email Address \*', 'Password \*', and 'Server Address \*'. A '\* Required Fields' note is present.

Once you select the Microsoft Exchange ActiveSync option, you will be taken to the following screen, where you need to fill the required fields such as: Description.



The screenshot shows the 'Add Account' screen with the 'Microsoft Exchange ActiveSync' option selected. A red circle highlights the option, and a red arrow points to the 'Domain' field, which is also circled in red. Other fields include 'Description', 'Username \*', 'Email Address \*', 'Password \*', and 'Server Address \*'. A '\* Required Fields' note is present.

Domain name. (which could be a Company network domain)



Cancel Add Account Next

Microsoft® Exchange ActiveSync \* Required Fields

Description

Domain

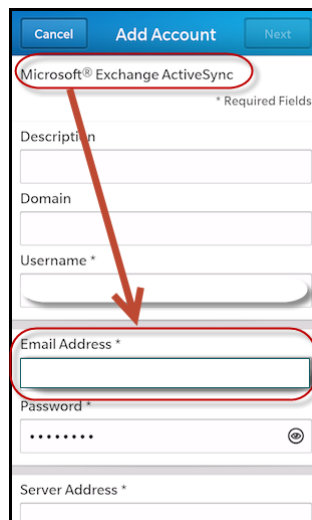
Username \*

Email Address \*

Password \*

Server Address \*

User Name



Cancel Add Account Next

Microsoft® Exchange ActiveSync \* Required Fields

Description

Domain

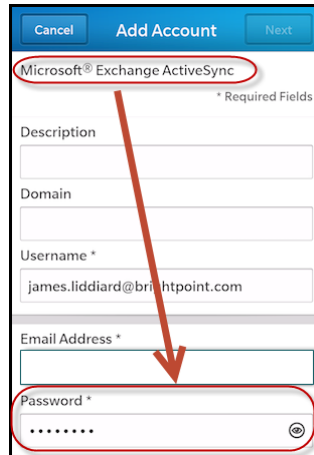
Username \*

Email Address \*

Password \*

Server Address \*

Email Address



Cancel Add Account Next

Microsoft® Exchange ActiveSync \* Required Fields

Description

Domain

Username \*

james.liddiard@brightpoint.com

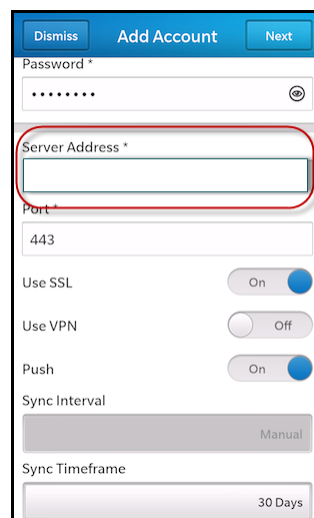
Email Address \*

Password \*

.....

A red circle highlights the account type 'Microsoft® Exchange ActiveSync' and the password field. A red arrow points from the account type to the password field.

Password



Dismiss Add Account Next

Password \*

.....

Server Address \*

Port \*

443

Use SSL  On

Use VPN  Off

Push  On

Sync Interval

Manual

Sync Timeframe

30 Days

A red circle highlights the 'Server Address \*' field.


The Server address should be outlook.office365.com



The screenshot shows the 'Add Account' screen with the following fields and settings:

- Dismiss (button)
- Add Account (title)
- Next (button)
- Password \* (text field with masked characters and an eye icon)
- Server Address \* (text field)
- Port \* (text field containing '443', circled in red)
- Use SSL (toggle switch set to 'On')
- Use VPN (toggle switch set to 'Off')
- Push (toggle switch set to 'On')
- Sync Interval (dropdown menu set to 'Manual')
- Sync Timeframe (dropdown menu set to '30 Days')

Include additional settings as following:  
Port = 443



The screenshot shows the 'Add Account' screen with the following fields and settings:

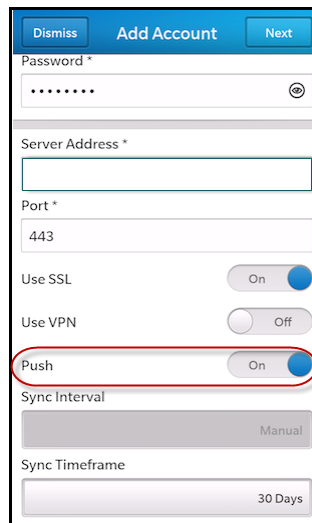
- Dismiss (button)
- Add Account (title)
- Next (button)
- Password \* (text field with masked characters and an eye icon)
- Server Address \* (text field)
- Port \* (text field containing '443')
- Use SSL (toggle switch set to 'On', circled in red)
- Use VPN (toggle switch set to 'Off')
- Push (toggle switch set to 'On')
- Sync Interval (dropdown menu set to 'Manual')
- Sync Timeframe (dropdown menu set to '30 Days')

Use SSL = On



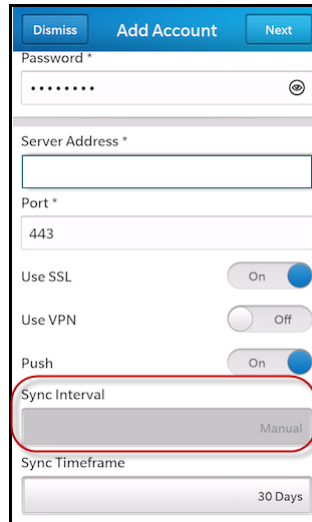
The screenshot shows the 'Add Account' configuration screen. At the top, there are three buttons: 'Dismiss', 'Add Account', and 'Next'. Below these are several fields and toggle switches. The 'Use VPN' toggle switch is highlighted with a red circle and is currently set to 'Off'. Other visible fields include 'Password \*', 'Server Address \*', 'Port \*' (set to 443), 'Use SSL' (set to 'On'), 'Push' (set to 'On'), 'Sync Interval' (set to 'Manual'), and 'Sync Timeframe' (set to '30 Days').

Use VPN = Off



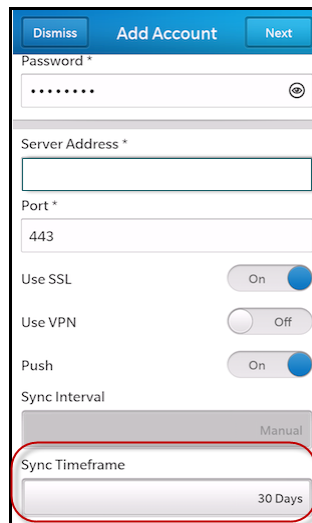
The screenshot shows the 'Add Account' configuration screen, identical to the one above. In this version, the 'Push' toggle switch is highlighted with a red circle and is currently set to 'On'. All other fields and settings remain the same as in the previous screenshot.

Push = On



The screenshot shows the 'Add Account' configuration screen. At the top, there are three buttons: 'Dismiss', 'Add Account', and 'Next'. Below these are several input fields and toggle switches. The 'Sync Interval' field is highlighted with a red circle and contains the text 'Manual'. Other fields include 'Password \*' (masked with dots), 'Server Address \*', 'Port \*' (443), 'Use SSL' (On), 'Use VPN' (Off), 'Push' (On), and 'Sync Timeframe' (30 Days).

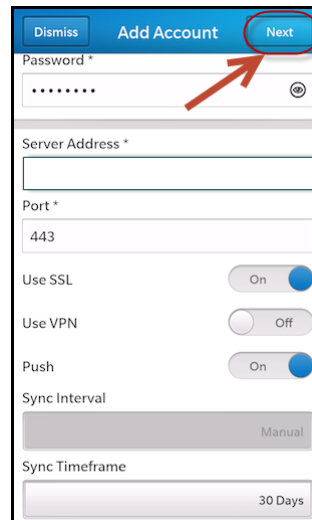
Sync Interval = Manual



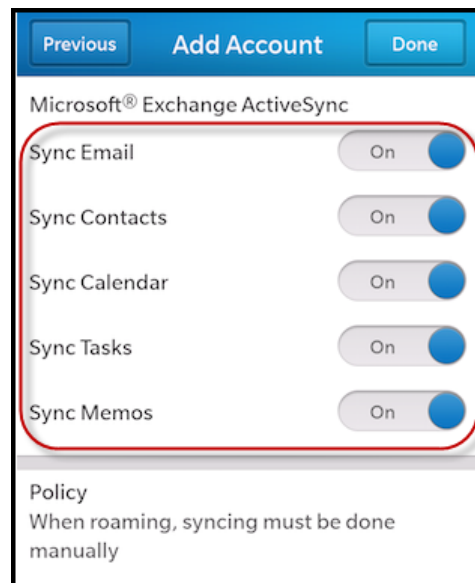
The screenshot shows the 'Add Account' configuration screen, identical to the one above. In this version, the 'Sync Timeframe' field is highlighted with a red circle and contains the text '30 Days'. The 'Sync Interval' field is now set to 'Manual'.

Sync Timeframe

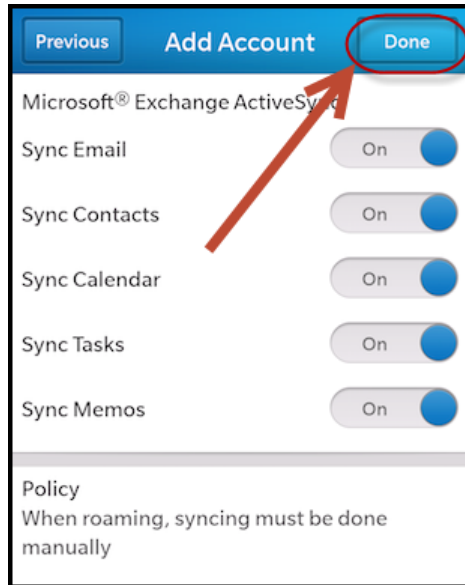




Once you finish filling all the required field, tap on the Next option at the right-hand corner in the top.



Further you will be asked to sync your preferences from the following options:



Select “Done” finally.